



**Port of Seattle Commission
AUDIT COMMITTEE**

February 22, 2016 – 3:30 p.m.

Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle, Washington

Committee members:

Commissioner Tom Albro, Chair
Commissioner John Creighton
Committee Public Member Christina Gehrke

Also attending:

Rudy Caluza, Director, Accounting & Financial Reporting
Commission Clerk Paul White
Assistant Commission Clerk Amy Dressler

ORDER OF BUSINESS

1. Call to Order
2. Approval of Minutes – January 6, 2016

Updates

3. External Audit Services Request for Qualifications (*no attachments*)
Rudy Caluza, Director of Accounting and Financial Reporting
Lisa Lam, Assistant Director, Financial Reporting Review Services
4. Required Annual Communication to the Audit Committee and Results of External Peer Review
(*memo attached*)
Joyce Kirangi, Director, Internal Audit

External Audits – None

Lease and Concession Audits¹ – None

Comprehensive Operational Audits

(*[Presentation slides](#) for comprehensive and limited operational audits are available.*)

5. Office of the Port of Seattle Commission (*no findings - [report](#) attached*)
Ruth Riddle, Senior Internal Auditor

Limited Operational Audits

6. Aviation and Marine Maintenance Inventory Program (*[report](#) attached*)
Dan Chase, Senior Internal Auditor

Additional New Business

7. Approval of the Proposed Internal Audit 2016 Work Plan (*[presentation slides](#) attached*)
Joyce Kirangi, Director, Internal Audit
8. Adjournment

¹ *Lease and Concession items are reviewed when there are findings, or by Committee request.*